

Spotlight on the Arts

Workshop Agreement

THIS AGREEMENT made on the _____ by (*name of committee*) _____ and its chair _____ and _____ hereby states the following:

Scope of Work:

_____ agree to run a 1½ hour workshop (for the (*indicate visual arts, dance, drama or music*) _____ Specialists) - on (*date*) _____ at the convention session called the **Spotlight on the Arts** taking place at the (*name of location*) _____ in (*name of city*) _____.

Contract Price:

_____ shall pay _____ for work to be performed under the total sum of \$_____.

Progress Payments:

Payments of Contract Price shall be made as follows: upon completion of the day, _____ is expected to provide _____ with an invoice which will include all information necessary to process the payment.

Signed this _____ day of _____, 20____

Presenter

Committee Chair